

AllInclusion

Kick-off Meeting — Draft Agenda

13–14 October 2026 · Parma, Italy

Hosts: Comune di Parma, SERN, Casco Learning

Grant Agreement	2026-1-SE01-KA220-SCH-000468369
Programme	Erasmus+ KA220 Cooperation Partnerships – School Education
Coordinator	Linköpings kommun (Sweden)
Project duration	September 2026 – August 2029
Meeting venue	Parma, Italy (venues will be communicated later)

Day 1 — Tuesday 13 October

Time	Session	Lead
9.00–9:15	Registration and welcome	
9:15–9:40	Institutional welcome <i>Opening remarks from the Municipality of Parma and SERN, welcoming all partners and associated schools to the kick-off.</i>	Comune di Parma / SERN
9:40–10:30	Project overview <i>Objectives, expected results, indicators, timeline September 2026 – August 2029.</i>	Linköpings kommun
10:30–11:00	<i>Coffee break</i>	
11:00–12:30	Core partners: Partner roles and responsibilities across WP1–WP4; governance structure and decision-making process. Associated schools (parallel): Introduction to the project for associated schools objectives, what participation involves, expectations and benefits, meet the core partner teams.	Linköpings kommun If we decide to bring 1 representative per associated school
12:30–13:30	<i>Lunch (all)</i>	
13:30–14:30	Core partners: WP1 Project management: reporting cycle (interim M18 / final M36), communication protocols, and a brief review of key Partnership Agreement obligations (already signed). Associated schools (parallel): Pedagogical introduction: AI and inclusion themes at the heart of the project; first exchange with teachers on classroom realities.	SERN UVic/Casco?
14:30–15:15	Quality & Evaluation (Q&E) plan Roles, indicators, and data-collection touchpoints (post-WP2, post-WP3, post-WP4). Joint session with core partners and associated schools.	SERN (Q&E lead)
15:15–15:30	<i>Coffee break</i>	
15:30–16:30	Communication and visibility requirements EU acknowledgement rules, shared visual identity, internal collaboration tools and dissemination reporting. Joint session.	SERN
16:30–17:00	Wrap-up Day 1 — questions, logistics for Day 2	All
19:30	Dinner	

Associated schools join from 11:00 for a parallel introductory track, then rejoin core partners from 14:30 onward.

Day 2 — Wednesday 14 October

WP2 Deep Dive, School Visit and Forward Planning

Time	Session	Lead
9:00–9:15	Recap of Day 1, objectives for the day	SERN
9:15–9:45	WP2 overview Objectives (framework adaptation, curriculum co-design, Compass) and activity sequence A2.1–A2.6.	UVic/SERN
9:45–10:45	Presentation of preparatory work Each partner presents national inputs already gathered on the UNESCO AI Competency Framework adaptation: inclusion models, policy contexts, teacher competence requirements.	All partners
10:45–11:05	<i>Coffee break</i>	
11:05–12:20	Comparative discussion of preparatory findings Convergences/divergences across the four countries; implications for the EU-level competence areas UVic will draft.	UVic (facilitator)
12:20–13:50	<i>Lunch and transfer</i>	
13:50–15:10	On-site working session at a partner school Short visit (approx. 30–40 min) to a school, followed by a working session held on-site: co-design planning for A2.2 (local & transnational co-design meetings) and A2.4 (model classroom scenarios), grounded directly in a real classroom setting.	UVic / SERN / CASCO / host school
15:10–16:10	Planning Tasks A2.3 and A2.5 Curriculum blueprint drafting responsibilities (UVic/CASCO) and Compass co-development (SERN/CASCO); local working group setup per country.	UVic / SERN / CASCO
16:10–16:50	WP2 timeline, milestones and risks Confirm deadlines feeding into WP3 training design; identify risks and mitigation.	UVic / SERN (Q&E)
16:50–17:15	Look-ahead, action points and closing Bridge to WP3 (training package) and WP4 (visual identity, dissemination strategy timing); agreed actions, owners, next meetings date.	Coordinator
	Dinner	